

COMPLAINT FORM

Complainant Name _____

Address _____

Phone Number _____

Email Address _____

Date of Incident _____

Time of Incident _____

Involved DPD employee(s) _____

If you have a complaint against an officer or another employee of the Detroit Police Department, complete this Contact Form and return it to any entity within the Detroit Police Department. You may fax the form to 313-596-2482, or mail it to the Office of the Chief Investigator (OCI). You will then be contacted by an OCI staff member, regarding the complaint.

You may also contact OCI at (313) 596-2499 for assistance between 8 a.m.-4 p.m. weekdays to file a complaint over the phone.

If OCI determines the complaint is criminal in nature, OCI must refer your case to DPD's Internal Affairs/Force Investigations unit. One of its investigators will contact you.

DPD Professional Standards
[Internal Affairs/Force Investigations]
Detroit Public Safety Headquarters
1301 Third Street – 7th Floor
Detroit MI 48226
(313) 596-2447

DETROIT BOARD OF POLICE COMMISSIONERS

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Melanie White, *Interim Secretary to the Board*

BOPC ADMINISTRATION

Detroit Board of Police Commissioners

Detroit Public Safety Headquarters

1301 Third Street - Suite 767, Detroit, MI 48226

Phone (313) 596-1830

The Detroit Board of Police Commissioners meets every week on Thursday at 3 p.m. at Detroit Public Safety Headquarters (1301 Third Street) except for the second Thursday of the month when the BOPC holds community meetings at 6:30 p.m. at various locations.

OFFICE OF THE CHIEF INVESTIGATOR

Lawrence Akbar, *Interim Chief Investigator*

BOPC OFFICE OF THE CHIEF INVESTIGATOR

900 Merrill Plaisance, Detroit, MI 48203

Phone (313) 596-2499 • Fax (313) 596-2482

bopc@detroitmi.gov

www.detroitmi.gov/BOPC

Detroit Board of Police Commissioners

"Accountability through Civilian Oversight"

Filing Complaints against Police Officers

and other
Detroit Police Department
employees



How the Board of Police Commissioners Investigates Complaints Against DPD

The City Charter makes The Board responsible for investigating complaints about DPD through its Chief Investigator and the Office of the Chief Investigator. The OCI directs the process for receiving and investigating citizen complaints that are non-criminal against the Detroit Police Department and its personnel. OCI is composed of civilian investigators and administrators.

If you have a concern regarding the performance of any Detroit Police Department employee, you have the right to file a complaint using the following methods:

- **In-person**
At the BOPC's Office of the Chief Investigator, located at 900 Merrill Plaisance, Detroit, Michigan 48203.
- **At any Detroit Police precinct**
- **Telephone: (313) 596-2499**
- **Online: www.detroitmi.gov/bopc**
- **Fax: (313) 596-2482**
- **Complaint Form**
Complaint forms are available at all Neighborhood City Halls, Detroit Public Libraries, and Detroit Police Department precincts.

- You may also have someone else file the complaint form on your behalf.
- You will need to plan to have an in-person interview with the investigator.

SUSTAINED

Where the preponderance of the evidence shows that the alleged conduct did occur and the actions of the employee(s) violated Detroit Police Department policies, procedures, or training.

INCONCLUSIVE/NOT SUSTAINED

Where there are insufficient facts to decide whether the alleged misconduct occurred.

EXONERATED

Where the preponderance of the evidence shows that the alleged conduct did occur, but did not violate Detroit Police Department policies, procedures or training.

UNFOUNDED

Where the investigation revealed no facts to support that the incident complained of actually occurred.

OCI staff will contact you regarding your complaint once you have submitted this contact form. The form can be hand delivered, mailed or faxed to the OCI.

If you decide to speak with someone at a precinct, you will be referred to a supervisor and provided with a citizen

complaint number.

All citizen complaints are forwarded to the OCI for investigation. Within seven days of receiving the complaint, the OCI will mail you a copy of the Citizen Complaint Form that you filed.

You will receive information periodically regarding the status of your complaint until the investigation is completed, which can take up to 90 days. The findings are then reviewed and approved by a member of the Board of Police Commissioners. After approval, OCI notifies you in writing of the investigative findings.

DETROIT POLICE PRECINCTS

| | |
|--------------------------|---------------------------------------------|
| Downtown Services | 20 Atwater • (313) 237-2850 |
| 2nd Precinct | 13530 Lesure • (313) 596-5200 |
| 3rd Precinct | 2875 West Grand Boulevard (313) 596-5300 |
| 4th Precinct | 4700 West Fort Street (313) 596-5400 |
| 5th Precinct | 3500 Conner • (313) 596-5500 |
| 6th Precinct | 11450 Warwick (313) 596-5600 |
| 7th Precinct | 3501 Chene • (313) 596-5700 |
| 8th Precinct | 21555 West McNichols (313) 596-5800 |
| 9th Precinct | 11187 Gratiot • (313) 596-5900 |
| 10th Precinct | 12000 Livernois (313) 596-1000 |
| 11th Precinct | 5100 Nevada • (313) 596-1100 |
| 12th Precinct | 1441 West Seven Mile (313) 596-1200 |

Ways to ID a Police Officer

BESIDES TIME / LOCATION
WHEN MAKING A COMPLAINT



BADGE



POLICE
CAR
NUMBER



NAME
ON THE
UNIFORM



TATTOOS



RACE